



Elite Spectrum ABA

“Providing exceptional care and assistance in helping families conquer autism”

SLPA Employment Application ©2020



Speech Language Pathology Assistant

Position Description:

Elite Spectrum ABA (ESABA), is a privately owned health clinic in Houston, TX specializing in working with children on the autism spectrum and with other related developmental disabilities. ESABA is looking for a Speech Language Pathology Assistant (SLPA) for a contract position. The SLPA will be responsible assisting the speech-language pathologist in the assessment and treatment of speech, language, voice, and fluency disorders. Other duties/tasks include:

- Follow documented treatment plans or protocols developed by the supervising SLP.
- Provide guidance and treatment to clients who are selected by the supervising SLP as appropriate for this service delivery model.
- Document client performance (e.g., tallying data for the SLP to use; preparing charts, records, and graphs) and report this information to the supervising SLP.
- Program and provide instruction in the use of augmentative and alternative communication devices.
- Demonstrate or share information with clients, families, and staff regarding feeding strategies developed and directed by the SLP.
- Assist with clerical duties, such as preparing materials and scheduling activities, as directed by the SLP.
- Perform checks and maintenance of equipment.
- Assist with departmental operations (scheduling, recordkeeping, safety/maintenance of supplies and equipment).
- Exhibit compliance with The Health Insurance Portability and Accountability Act (HIPAA) and Family Educational Rights and Privacy Act (FERPA) regulations, reimbursement requirements, and SLPAs' responsibilities.

Qualifications:

- Bachelor's degree in a speech-language pathology or communication disorders program
- Current Texas State SLPA License from TDLR
- Professional Liability Insurance
- One (1) full year of supervised work experience preferred

To apply for this opportunity, please send your resume to LaKeshia Wells at info@elitespectrumaba.com

I. Personal Information

Name: _____
Mailing Address: _____
Email Address: _____
Cell Phone: _____
Home Phone: _____

II. Position

What position are you applying for? _____
How did you hear about this job? _____
If you were referred, by who? _____
Are you seeking a full time or part time position? _____
What date are you available to start?
_____ Monday -
_____ Tuesday -
_____ Wednesday -
Please list your availability: _____ Thursday -
_____ Friday -
_____ Saturday -
_____ Sunday -

- 1. Are you 18 years of age or older? Yes No
- 2. Do you speak a language other than English? Yes No
- 3. If yes, what languages? _____
- 4. Are you willing to travel? Yes No
- 5. If so, how far? < 30mi >30mi
- 6. Have you ever been convicted of a felony or subjected to deferred adjunction on a felony charge? Yes No
- 7. If you answered yes, explain in brief detail on a separate page giving dates, nature of the offense, name and location for the court and disposition in the case(s).
- 8. If hired, are you willing to submit to a drug test? Yes No

III. Education

(Note: Applicants may be required to provide proof of diploma, degree, transcripts, licenses, certifications and registrations.)

Type of School	Name	Location	Dates Attended	Did you graduate?	Degree Obtained
High School					
Undergraduate College or University					
Graduate School					
Technical or Vocation School					

If a license, certificate, or other authorization is required or related to the position for which you are applying (BCBA, BCaBA, RBT, CPR/BLS, etc.), complete the following:

License/Cert	Date Issued	Expiration Date	City & State of Issuance	License No.

List all job-related training or skills you possess and all software you have experience with (list proficiency level) such as Microsoft Word, Excel, Catalyst, etc....

IV. Employment History

Position Title: _____
Employer: _____
Address: _____
Phone Number: _____
Supervisor Name: _____
Date Started? _____
Date Ended? _____
Reason for Leaving? _____
Briefly describe your job duties: _____

Position Title: _____
Employer: _____
Address: _____
Phone Number: _____
Supervisor Name: _____
Date Started? _____
Date Ended? _____
Reason for Leaving? _____
Briefly describe your job duties: _____

I authorize ESABA to conduct a background check and to contact previous employers for references and to thoroughly investigate my educational background, past employment, and personal history/activities that may relate in any way to my potential fitness for employment.

ESABA is committed to providing a safe and healthy environment for clients and staff. I agree to uphold a drug free, alcohol free and tobacco free work environment that also prohibits weapons or firearms anywhere on the premises. I understand that this applies both on ESABA property and when off property for field trips and client sessions.

I understand and agree that I may terminate my employment at any time and that ESABA may terminate my employment without notice or cause.

Printed Name

Date

Signature

****Submit completed application to info@elitespectrumaba.com***